

RISK ASSESSMENT FORM – INCREASING PUPIL NUMBERS IN WARRINGTON SCHOOLS

Taken from the government guidance -

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/963541/Schools_coronavirus_operational_guidance.pdf published on 22nd February 2021

To prevent the spread of coronavirus, schools and other settings should use a range of protective measures to create safer environments in which the risk of spreading the virus is substantially reduced.

Approaches we are asking schools and other settings to take include:

- Carrying out a risk assessment before opening to more children and young people - the assessment should directly address risks associated with coronavirus so that sensible measures can be put in place to minimise those risks for children, young people and staff
- Making sure that children and young people do not attend if they or a member of their household has symptoms of coronavirus
- Promoting regular hand washing for 20 seconds with running water and soap or use of sanitiser and ensuring good respiratory hygiene by promoting the catch it, bin it, kill it approach
- Cleaning more frequently to get rid of the virus on frequently touched surfaces, such as door handles, handrails, tabletops, play equipment and toys
- Minimising contact through smaller classes or group sizes and altering the environment as much as possible, such as changing the layout of classrooms
- Reducing mixing between groups through timetable changes, such as staggered break times or by introducing staggered drop-off and collection times.

SCHOOL:	St Barnabas CE Primary School
HEADTEACHER:	Jane Hodgkinson
NAME OF ASSESSOR/S:	Jane Hodgkinson
CONTACT DETAILS:	TEL: 01925633606 EMAIL: StBarnabas_primary_head@warrington.gov.uk

REF NO	TASK/WORK/OPERATION	DO HAZARDS EXIST?	WHAT ARE THE HAZARDS
01	Routine and statutory testing, inspections, flushing and servicing of equipment and systems.	Y	Lack of maintenance or statutory testing of equipment within school resulting in poorly maintained systems or contaminated water system.
02	Communication and consultation	Y	Uncertainty from staff and parents of the arrangements in place for returning back to school and the measures in place to protect against the coronavirus.
03	Staffing Level	Y	Lack of staff available to teach or carry out required tasks in school.
04	Fire Wardens and First Aiders	Y	Lack of fire wardens or first aiders available to deal with emergency or accident.
5	Movement around the building	Y	Unable to maintain social distancing measures and mixing of pupils and staff whilst moving around the building
6	Use of shared equipment and resources	Y	Higher risk of contamination if pupils and staff use shared equipment and resources
7	Use of shared spaces	Y	Higher risk of contamination if pupils and staff use shared spaces
8	Use of outdoor spaces and equipment	Y	Higher risk of contamination if pupils and staff use shared outdoor spaces and equipment
9	Break / lunch times	Y	Mixing of pupils during break and lunch times and maintenance of social distancing measures

10	Provision of school meals	Y	Mixing of staff and pupils whilst providing school meals
11	Access to toilets and hand washing facilities	Y	Mixing of pupils/staff during visits to toilets and hand washing facilities
12	Physical education lessons and contact sports	Y	Unable to maintain social distancing measures during contact sport and physical education lessons
13	Supporting clinically vulnerable pupils and staff	Y	Pupils and staff are at higher risk of severe illness if they do not maintain social distancing / follow medical advice
14	Managing symptomatic pupils and staff	Y	Risk of infecting pupils and staff if symptomatic pupils and staff are not managed in line with the guidance
15	Managing visitors and temporary staff	Y	Visitors do not adhere to social distancing measures put in place
16	Delivery of inbound goods	Y	Ineffective infection control and increased risk of infection
17	Cleaning	Y	Ineffective infection control and increased risk of infection

RISK SCORING Each hazard should be scored using the matrix below. A risk rating score should be given in light of the Existing Control Measures and then this should be revised following the application of the Mitigation Action Taken.

The risk rating score is based on the Severity of the Risk x the Likelihood.

Severity of Risk (S)		LIKLEHOOD (L)					S x L = RISK RATINFG SCORE (RR)	
		1. RARE	2. UNLIKELY	3. POSSIBLE	4. VERY LIKELY	5. ALMOST CERTAIN		
1	Insignificant	1	2	3	4	5	LOW (L) 1-8	NO FURTHER ACTION REQUIRED
2	Low	2	4	6	8	10	MEDIUM (M) 9-15	FURTHER CONTROL MEASURES REQUIRED AND IMPEMENTED BEFORE PRECEEDING
3	Tolerable	3	6	9	12	15	HIGH (H) 16-25	DO NOT PROCEED
4	Major	4	8	12	16	20		
5	Intolerable	5	10	15	20	25		

HAZARDS	POTENTIAL HARM	PERSONS AT RISK	EXISTING CONTROL MEASURES	RISK RATING	Low/Medium/High	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
Building and Systems not maintained prior to opening	Lack of statutory inspection, testing, servicing could lead to poorly maintained equipment, injury from faulty equipment or the risk of developing legionella through the lack of water hygiene management.	<i>Pupils, staff</i>	Whole building and site has continued to be maintained throughout the period of lockdown including holiday periods. Water hygiene has been managed throughout lockdown period including holiday periods.	8	L	<ul style="list-style-type: none"> ✓ All equipment has been inspected prior to re-opening. ✓ Maintenance and servicing is up to date ✓ Whole school site checked by headteacher and caretaker and all equipment fully inspected. ✓ Water hygiene measures are in line with the legionella risk assessment. Water hygiene measures have been thoroughly maintained whilst the building has been closed or partially closed. Water hygiene specialist contacted to for advice re any further actions needed. ✓ flushing of all water outlets has been routinely undertaken). (See guidance issued by United Utilities regarding Coronavirus and Water System Recovery on MSS) ✓ Visual inspection carried out prior to opening building to identify any hazards that could pose a risk to users of the building ✓ Building has been remained open throughout lockdown period, with thorough deep cleans carried out regularly ✓ DBS Services contacted to discuss any required Future testing requirements 	8	L




<p>Lack of communication with parents/carers and staff members</p>	<ul style="list-style-type: none"> Parents/carers may feel anxious about their child returning back to school in September or may not want their child back to school due to lack of information on the controls in place to manage the risk of Covid-19. Staff may feel anxious about returning to school due to lack of information provided or the expectation placed on staff on returning 	<p><i>Pupils, parents, staff</i></p>	<p>Regular contact with all parents and increased contact with anxious parents . Parents informed about measures to be in place in September. All parents have had opportunity to speak with headteacher or a member of SLT about the measures in place. Regular contact with ALL staff. All staff fully aware of plans for September. Staff meetings held to inform staff of arrangements and control measures in place. All questions in Union Checklist answered with staff</p>	<p>12</p>	<p>M</p>	<ul style="list-style-type: none"> ✓ Parents/Carers are kept up to date with the measures the schools are taking to protect pupils against the risk of COVID-19 in school. This information was provided before the school re-opens in September. Regular updates will also be provided following any changes made to the schools procedures for managing the risks from COVID-19 in school. <ul style="list-style-type: none"> • School is in regular contact with ALL families • All families have been given information about how to contact school over the summer if necessary. ✓ ✓ Behaviour Policy has been reviewed and shared with stakeholders setting clear, reasonable and proportionate expectations of pupil behaviour as outline in the full opening guidance https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools ✓ All staff (including catering and mid-day assistants) informed of measures the school are taking to ensure their health and safety once school opens. ✓ Concerns discussed with staff prior to opening in welfare calls. All staff given opportunity to ask questions and make suggestions and provide feedback on the controls in place. This included any safety reps in school. <ul style="list-style-type: none"> • All staff are aware that they can make contact with the HT at any time over the summer if they become anxious or their situation changes • Headteacher will carry out weekly well-being walks from the Autumn Term onwards in order to take feedback. 	<p>8</p>	<p>L</p>
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	back into the workplace.					<ul style="list-style-type: none"> ✓ Induction for all staff in school building to demonstrate the control processes to be followed to reduce the risk of covid-19, this include the risks that may have been identified for teaching/supervising individual pupil, ensure full staff awareness before school opens. ✓ Regular reminders are carried out with pupils to ensure awareness of procedures implemented in school. ✓ Weekly briefing sessions for all staff via Teams to reinforce measures and take feedback. ✓ Off site visits will only take place following a robust risk assessment ✓ Regular 1-1 or time to talk sessions to be held with staff to discuss workloads, address any concerns and provide support, also to ensure that the wellbeing of staff members is not being affected. ✓ Staff well-being lead will be available onsite everyday for staff to discuss any concerns with ✓ Share regular communication of mental health information and open door policy for those who need additional support. <p style="text-align: center;"><u>GOV.UK Guidance for the public on the mental health and wellbeing aspects of coronavirus</u></p>		
Staffing levels	<ul style="list-style-type: none"> • Lack of staff available to teach or carry out required tasks in school due to testing positive and 	<i>Staff, pupils</i>	Exact staffing numbers known Numbers of SLT, safeguarding, first aid, fire wardens, cleaning and caretaking staff are known. All staff are able to return to school in September.	8	L	<ul style="list-style-type: none"> ✓ Staff have been informed that they must only attend work if they are healthy and not exhibiting any symptoms of COVID-19 and have no reason to self-isolate due to others in their household exhibiting symptoms. ✓ All staff have been offered and encouraged to do 2 x weekly optional lateral flow tests to help identify asymptomatic cases 	6	L

	needing to isolate.					<ul style="list-style-type: none"> ✓ All staff have received 2 or 3 doses of the COVID vaccination. ✓ Contingency plan to maintain staffing levels (teaching, cleaning, caretaking, etc.) in school has been put in place. ✓ All staff have been made aware of this plan. 		
Lack of Fire Wardens & First Aid Provision	<ul style="list-style-type: none"> • Unable to provide adequate first aid or able to supervise fire evacuation procedure. 	<i>Staff, pupils, visitors</i>	<p>Numbers of first aiders and fire wardens available for work at school identified. Ongoing training cycle in place to ensure remain up to date with training. Emergency evacuation procedure reviewed and shared with staff.</p>	9	M ✓	<ul style="list-style-type: none"> ✓ First Aid and Fire Wardens numbers assessed to ensure appropriate cover in place for the needs within school. ✓ Posters displayed detailing first aid/fire warden contact information. ✓ Further measures identified, equipment (including PPE) required in order to provide first aid or to use defibrillator safely. See PPE later in risk assessment. ✓ If working in close contact with a pupil and carrying out an aerosol generating procedure an IIR2 mask should be used as a minimum. Information provided on the safe use and fit of PPE to ensure appropriate protection provided. ✓ In the event of a fire or an emergency, the emergency evacuation procedure is to be followed (this takes precedence over the covid-10 procedures). Once at assembly points social distancing must be complied with. • Evacuation procedures practiced regularly and feedback provided to staff • Further procedure practices planned for Autumn Term 2021 	6	L

						See Guidance on Covid-19 in relation to carrying out CPR and resuscitation		
Changes to official COVID19 guidance and advice	<ul style="list-style-type: none"> Potential spread of infectious disease from not implementing most up to date advice and guidance 	<i>Employees, pupils, visitors, contractors , parents</i>	School regularly refers to official advice from the DfE, PHE, H&S and HR; guidance is shared with stakeholders as appropriate.	3	L	<ol style="list-style-type: none"> School regularly refers to official advice from the DfE, PHE, H&S and HR; <ul style="list-style-type: none"> COVID-19: guidance for education settings COVID-19: maintaining educational provision WBC Schools HR guidance WBC Health & Safety COVID-19 web page Headteacher or other senior person keeps up to date with official COVID-19 Guidance and informs employees/school arrangements as required. 	3	L
Impact of reduced staffing levels on H&S roles and responsibilities and arrangements	<ul style="list-style-type: none"> Potential spread of infectious disease also stress, injury or harm from accidents/incidents 	<i>Employees, pupils, visitors, contractor, parents</i>	All staff are due to continue to work from September 2021 onwards.	6	L	<ol style="list-style-type: none"> Employees at work have a regular briefing to clarify current advice and needs. Latest risk assessment is published on the school's website. All employees have clear roles and responsibilities which are within their capabilities and are aware of how to raise any concerns; All new employees and volunteers are provided with a site induction and adequate information, instruction and training on local health and safety arrangements and their key roles and responsibilities; The Headteacher will carry out weekly health and safety walks 	4	L
Reduced first aid provision	<ul style="list-style-type: none"> Untreated injuries due to reduced staffing and risk of infection from being in close proximity to people with the virus. 	<i>All building occupants</i>	Daily consideration is given to the reduced level of first aid provision on site; identified members of staff with Paediatric First Aid certificate on each staff team.	6	L	<ol style="list-style-type: none"> First Aiders are aware of the Government guidance for first responders; As a minimum an Appointed Person will be delegated to take charge in an emergency situation; In the event of an incident requiring first aid, should there be no nominated first aider available, the Appointed Person can seek advice from the NHS by calling 111 and asking for medical advice, or call the emergency services on 999 to request an ambulance; First aid training continues for staff who need refresher training before qualifications expire.. 	4	L

<p>Reduced fire and lock-down arrangements</p>	<ul style="list-style-type: none"> Risk to all building occupants due to burns, smoke inhalation, fire related injuries, death, injuries relating to violence/aggression 	<p><i>All building occupants</i></p>	<p>Staff are aware of the appropriate information relating to fire safety and evacuation or lockdown arrangements. Fire alarms are tested weekly.</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> Employees are made aware of the current fire and lock-down procedures; Daily checks are made to ensure all required fire doors are kept unlocked and are will be available in the event of an emergency; Nominated persons are identified each day/shift: <i>In the event of a fire alarm –</i> <ul style="list-style-type: none"> to liaise with the fire officer and report any concerns e.g. areas of a building that may not have been checked; to act as Fire Wardens, take out the register and emergency grab bag. <i>In the event of a lock-down –</i> <ul style="list-style-type: none"> to call/liaise with the Police. to lead pupils to a 'safe area' depending upon the type of security threat/lock-down. social distancing rules will apply at all times unless there is an imminent risk to life. 	<p>6</p>	<p>L</p>
<p>Homeworking with DSE</p>	<ul style="list-style-type: none"> Risk of development or worsening of existing musculoskeletal injuries or health conditions 	<p>Employees and members of their household</p>	<p>Staff provided with the appropriate resources and devices to fulfil their duties as appropriate for their role and contractual obligations.</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> Employees are aware of the current Government guidance regarding self-isolation if they are in a 'high risk' category due to a health condition, or if they or any members of their household display symptoms of COVID-19. Employees will be required to work from home where possible, in line with the School's needs, if they are not able to attend work to undertake their normal duties. This will usually involve the use of Display Screen Equipment (DSE) in the form of mobile laptops, tablets, phones, etc.; Employees take regular breaks e.g. if a 'good' homeworking set-up is achieved a 5 minute break taken every hour is adequate. If a good set-up cannot be achieved then more frequent breaks must be taken e.g. 5 minutes in every 25 minutes (or in every 15 	<p>4</p>	<p>L</p>

					<p><i>minutes if the employee is experiencing any discomfort);</i></p> <p>4. <i>Employees will report any health issues they experience which they believe is related to their homeworking set-up to their line manager as soon as possible so that further action can be taken;</i></p> <p>5. <i>Support for employees is available from school H&S Team</i></p> <p>6. <i>DSE 'exercises' should be undertaken to avoid static postures at the workstation;</i></p> <p>7. <i>Employees are required to access:</i></p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  Workstation-Exercises_Posturite-Advice. </div> <div style="text-align: center;">  DSE Training Powerpoint slides .p </div> </div> <div style="text-align: center; margin-top: 10px;">  Display screen equipment workstat </div> <p>8. <i>Good housekeeping and cable management must be implemented whilst working at home; cables must not present tripping hazards to self or other family members;</i></p> <p>9. <i>Employees are reminded keep confidential or personal sensitive information secure in line with GDPR rules whilst working from home;</i></p> <p>10. <i>Employees are aware of other sources of useful H&S information to assist homeworking arrangements such as:</i></p> <ul style="list-style-type: none"> - <i>Display Screen Equipment guidance and exercise sheets (scroll down to DSE Forms, templates & guidance section):</i> - <i>Agile Working</i> - <i>Employee Wellbeing</i> 		
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Employee isolation and reduced communication if required to isolate.	<ul style="list-style-type: none"> Risk of increased levels of stress/anxiety and lower than normal levels of wellbeing 	<i>Employees</i>	Regular contact maintained between staff via a range of communication channels. Weekly staff meetings via video conferencing software to maintain high levels of communication with staff.	6	L	<ol style="list-style-type: none"> Communication with employees is accommodated via Microsoft Teams meetings, emails, text, phone calls, use of a shared drive on the network, etc.; Employees are able to make contact with a colleague or manager for advice and support, or just for reassurance, during the normal working day; Employees are made aware of sources of information that will assist employee wellbeing such as: MIND web site All staff have opportunities to raise concerns with a senior member of staff. All staff are able to contact the headteacher at any time if necessary. A range of wellbeing activities are available for staff throughout the year. Well-being leaflet which details ways for staff to access support is available for all staff. 	4	L
Unable to maintain social distancing measures and mixing of pupils on public transport	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to people with the virus (i.e. person-to-person transmission – hand-to-hand, hand to mouth, hand to body). Indirect transmission of COVID-19 	<i>Employees, pupils, visitors, contractors , parents</i>	Hand washing facilities provided before entering building (hand gel/water & soap) creating a protective barrier in the building.	9	M	<ol style="list-style-type: none"> All pupils/parents/staff required to wear a face covering on public transport Ensure parents and children and young people are aware of the recommendations set out in the Coronavirus (COVID-19): safer travel guidance for passengers when planning their travel All staff and pupils have been made aware of the procedure for safely removing facemasks upon arrival at school. 	6	L

	virus from hand and contact with contaminated surfaces.							
Mixing of staff during the arrival to and departure from school	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from contact with contaminated surfaces 	<i>Staff Pupils Visitors</i>	Staff wash their hands on entry to the school building.	8	L	<ol style="list-style-type: none"> <i>Staggered arrival and departure times</i> <i>Ask staff to wash their hands on arrival and prior to leaving the school</i> <i>All staff trained in safe procedure for removing face coverings upon entry to school.</i> <i>Additional cleaning of shared areas in classrooms throughout the day.</i> <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 	6	L
Mixing of parents and carers / children and young people during the drop off	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie 	<i>Visitors Pupils Staff</i>	All pupils wash/sanitise hands on arrival at the school site.	9	M	<p><i>Stagger arrival and departure times for pupil groups to reduce number of people on site.</i></p> <p><i>Provide 3 different entrances to reduce numbers of people gathering in 1 place.</i></p> <p><i>Staff to be present at entrances to encourage social distancing practices.</i></p> <p><i>Instruct parents to leave school site after children enter the school.</i></p>	6	L

<p>and collection times</p>	<p>person to person transmission – hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 					<p><i>Maintain handwashing arrangements for pupils immediately prior to entering school building.</i></p> <p>6. <i>Any necessary parent meetings will either be carried out via Teams or in a well ventilated space, with social distancing measures and masks in place.</i></p>		
<p>Higher risk of contamination if pupils and staff use shared equipment and resources</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from contact with 	<p><i>Pupils Staff</i></p>	<p>Children have been allocated their own resources where possible which remain on their desk.</p> <p>Children wash/sanitise hands and regularly throughout the day.</p> <p>Resources that are able to be cleaned are after use.</p> <p>Thorough cleaning of classrooms performed daily</p>	<p>9</p>	<p>M</p>	<ol style="list-style-type: none"> 1. <i>Pupils are allocated their own set of frequently used resources eg pens and rulers.</i> 2. <i>Clean shared materials and surfaces more frequently</i> 3. <i>Staff provided with information on the safe use of cleaning products</i> 4. <i>All cleaning products will be securely stored</i> 5. <i>Tables, door handles and other hard surfaces will be cleaned regularly throughout each day.</i> 6. <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 	<p>6</p>	<p>L</p>

	contaminated surfaces							
Higher risk of contamination if pupils and staff use shared spaces	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from contact with contaminated surfaces 	<i>Pupils Staff</i>	<p>Regular cleaning of spaces throughout the day.</p> <p>Thorough cleaning of the classroom spaces and other areas.</p> <p>Shared spaces are kept well ventilated.</p> <p>Pupils and staff maintain good hand hygiene before and after using shared spaces.</p>	6	L	<ol style="list-style-type: none"> <i>Adequate cleaning of shared spaces between groups is in place, following the COVID-19: cleaning of non-healthcare settings guidance</i> <i>Assemblies to revert to online if thresholds in the contingency plan are met,</i> <i>Stagger the use of staff rooms and offices to limit occupancy</i> <i>Pupils and staff to wash/sanitise hands after all breaks</i> <i>Additional cleaning of staff and pupil toilet areas.</i> <i>Supplies of hand wash, sanitiser, tissues, anti-bacterial wipes and covered bins in all classrooms and staff areas</i> <i>Fridge handles and other shared spaces in staffroom will be cleaned at least twice a day</i> <i>Staff advised to adhere to social distancing where possible in the staffroom.</i> <i>Staffroom will be deep cleaned on a weekly basis</i> <i>Staff briefings will be held via Microsoft Teams where appropriate</i> <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> <i>Parents encouraged to take twice weekly lateral flow tests to help identify positive cases within families.</i> <i>CO2 monitors to be installed in classrooms to help identify poor ventilation.</i> 	3	L
Higher risk of contamination if pupils mixing	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to 	<i>Pupils, staff</i>	<p>Large, well ventilated space used for clubs and other extra-curricular activities.</p> <p>Thorough cleaning of the hall at the end of each session.</p>	9	M	<ol style="list-style-type: none"> <i>Good ventilation maintained at all times.</i> <i>Additional cleaning throughout.</i> <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 	6	L

<p>with pupils from other classes and share resources during breakfast, after school and extra-curricular activities.</p>	<p>people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 		<p>Children required to wash hands before entering and regularly whilst participating.</p>			<p>4. <i>Children to return to mini bubbles with pupils from their class if thresholds in contingency plan are met.</i></p>		
<p>Mixing of pupils during break and lunch times.</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from 	<p><i>Pupils Staff</i></p>	<p>Pupils reminded regularly of the need for good hygiene and rooms to be ventilated.</p>	<p>9</p>	<p>M</p>	<ol style="list-style-type: none"> 1. <i>Ask pupils to clean their hands beforehand/afterwards</i> 2. <i>Staff to remain vigilant and actively encourage social distancing if required due to thresholds in contingency plan being met.</i> 3. <i>Toilets supervised during all breaks and lunchtimes</i> 4. <i>Soap checked regularly</i> 5. <i>Additional cleaning of pupils' toilet areas.</i> 6. <i>Good ventilation – windows to remain open where possible. Windows and doors opened for 10 minutes each hour.</i> 7. <i>For children in early years settings the following indoor space requirements are met:</i> 8. <i>children under 2 years need 3.5 m² per child</i> 9. <i>2 year olds need 2.5 m² per child</i> 10. <i>children aged 3 to 5 years need 2.3 m² per child.</i> 	<p>6</p>	<p>L</p>

	contact with contaminated surfaces							
Mixing of staff and pupils whilst providing school meals	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 	<i>Pupils Staff</i>	<p>Pupils wash hands before and after eating.</p> <p>All areas used for lunchtime provision are kept well ventilated and are cleaned regularly.</p> <p>Tables and benches are cleaned thoroughly in between use.</p>	9	M	<ol style="list-style-type: none"> 1. <i>Cleaning products and hand sanitiser are available for use by the school meals staff</i> 2. <i>If pupils did need to move outside their classroom to eat their lunch – the dining area would be used at reduced capacity and table and chairs are cleaned in between cohorts of pupils using them</i> 3. <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 4. <i>Good ventilation – windows to remain open throughout lunchtime session.</i> 5. <i>All areas used for lunches are cleaned regularly, including in between use by different classes.</i> 	6	L
Mixing of pupils/staff during visits to toilets and hand washing facilities	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person 	<i>Pupils Staff</i>	<p>Pupils access one set of toilets.</p> <p>Pupils access toilets in limited numbers</p> <p>Staff access single set of toilets.</p> <p>Toilets are regularly cleaned thoroughly.</p> <p>Handwashing facilities maintained at all times.</p>	9	M	<ol style="list-style-type: none"> 1. <i>Ensure that toilets do not become crowded by limiting the number of children who use the toilet facilities at one time</i> 2. <i>Advise pupils and staff to wash their hands for 20 seconds using warm water and soap</i> 3. <i>Hand washing and/or sanitising facilities are available in all classrooms to enable pupils to wash hands regularly throughout the day</i> 4. <i>Good ventilation – windows to remain open where possible and internal doors to remain open where</i> 	6	L




	<p>transmission – hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 					<p><i>possible. Windows and doors opened for 10 minutes each hour. All doors and windows opened to increase air circulation regularly at breaks and lunchtimes</i></p> <ol style="list-style-type: none"> 5. <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 6. <i>Parents to be encouraged to take twice weekly LFT to help to identify positive cases within families.</i> 		
<p>Risk of spreading virus due to close contact with children: 1 to 1 or resraint</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • 	<p><i>Pupils Staff</i></p>	<p>Individual risk assessments for pupils with additional needs. Staff provided with PPE where close contact is necessary</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> 1. Appropriate PPE provided where necessary If working in close contact with a pupil and carrying out an aerosol generating procedure an IIR2 mask should be used as a minimum. Information should be provided on the safe use and fit of PPE to ensure appropriate protection provided. 2. <i>Additional disposable aprons and gloves stocked</i> 3. <i>Visors to be worn if staff member at risk from spitting.</i> 4. <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 5. <i>Parents to be encouraged to take twice weekly LFT to help to identify positive cases within families.</i> 	<p>6</p>	<p>L</p>
<p>Pupils and staff are at higher risk of severe illness if</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close 	<p><i>Pupils Staff</i></p>	<p>Staff and pupils classed as clinically vulnerable or clinically extremely vulnerable have individual risk assessments in place.</p>	<p>6</p>	<p>L</p>	<p>.</p> <ol style="list-style-type: none"> 1. <i>Any pupils/staff who are CEV will be offered an individual risk assessment, with regular reviews.</i> 2. <i>Clinically vulnerable children and staff can attend school and while they are in school must follow the</i> 	<p>3</p>	<p>L</p>

<p>they do not maintain social distancing / follow medical advice</p>	<p>proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 		<p>Staff and pupils regularly reminded of the importance of maintaining social distancing principles where possible, good hand hygiene, ventilation and asymptomatic testing for adults.</p>			<p><i>system of controls to minimise the risk of transmission.</i></p> <ol style="list-style-type: none"> 3. <i>Staff who live with those who are CEV can continue to attend school but must ensure they follow good prevention practice both at school and at home.</i> 4. <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> 5. <i>Parents to be encouraged to take twice weekly LFT to help to identify positive cases within families.</i> 		
<p>Risk of infecting pupils and staff if symptomatic pupils and staff are not managed in line with the guidance</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 	<p><i>Pupils Staff</i></p>	<p>Identified 'Isolation area' in place in school for pupils/staff who begin to show symptoms during the school day. Staff/pupils with symptoms are placed in the isolation area until arrangements can be made for them to leave site. Isolation space has access to adult & child bathrooms and is well ventilated.</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> 1. If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they are advised to arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) are not required to self-isolate if they are fully vaccinated, under 18 years and 6 months or medically exempt from being vaccinated. 2. <i>If a child is awaiting collection: - Move them to a room where they can be isolated behind a closed door - Depending on the age of the child and with appropriate adult supervision if required</i> 	<p>6</p>	<p>L</p>

	<p>virus from contact with contaminated surfaces</p>				<ul style="list-style-type: none"> - Open a window for ventilation - If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. - The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. - PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). See safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE) guidance. - Where social distancing cannot be implemented consider the provision of PPE (this must be appropriate for the task). If working in close contact with a pupil and carrying out an aerosol generating procedure an IIR2 mask should be used as a minimum. Information should be provided on the safe use and fit of PPE to ensure appropriate protection provided. <p>To dispose of waste such as disposable cleaning cloths, face coverings, tissues and PPE from people with symptoms of coronavirus (COVID-19), including people who are self-isolating and members of their household:</p> <ol style="list-style-type: none"> 3. put it in a plastic rubbish bag and tie it when full 4. place the plastic bag in a second bin bag and tie it 5. put it in a suitable and secure place marked for storage for 72 hours <p>This waste should be stored safely and securely kept away from children. You should not put your waste in</p>		
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					<p>communal waste areas until the waste has been stored for at least 72 hours.</p> <p>Storing for 72 hours saves unnecessary waste movements and minimises the risk to waste operatives. This waste does not require a dedicated clinical waste collection in the above circumstances.</p> <p><i>- Call 999 if they are seriously ill or injured or their life is at risk.</i></p> <p>6. <i>If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</i></p> <p>7. <i>Clean the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</i></p> <p>8. <i>If any members of the school community show symptoms of Coronavirus, school will ask them to return home and advise them to take a PCR test as soon as possible.</i></p> <p>9. <i>School will be deep cleaned following any known contamination outbreak.</i></p> <p>10. School will ask parents and staff to inform them immediately of the results of a test:</p> <p>11. School will record and closely monitor confirmed cases of coronavirus (COVID-19) amongst the school community.</p>		
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						<p>12. Parents to be encouraged to take twice weekly LFT to help to identify positive cases within families.</p> <p>13. Staff advised to take twice weekly LFTs.</p> <p>14. School will seek and follow Public Health advice if any of the following thresholds are met: 5 positive cases or 10% school community test positive within a 10 day period or a child or member of staff is admitted to hospital)</p> <p>15. School will increase measures in the event of an increase in cases and meeting of threshold as above as detailed in the school's Outbreak Management Plan.</p> <p>16. School will contain any outbreak by following local health protection team advice.</p>		
CONFIRMED COVID-19 CASE	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from contact with 	<i>Pupils, staff, transmission into the wider community</i>	<p>Identified 'Isolation area' in place in school. Staff/pupils with symptoms are placed in the isolation area until arrangements can be made for them to leave site. Isolation space has access to adult & child bathrooms and is well ventilated. Any symptomatic member of the school community is asked to get a test as soon as possible and to notify school of the result.</p>			<ul style="list-style-type: none"> • A confirmed single case will be managed as stated in the latest PHE and DfE guidance. • Confirmed cases should be advised to self-isolate: • See: https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection • up to 10 days after the onset of their symptoms or • 10 days after the test date if they are asymptomatic) • The self-isolation period may be able to finish before the end of the 10 full days. You can take an LFD test from 6 days after the day your symptoms started (or the day your test was taken if you did not have symptoms), and another LFD test on the following day. The second LFD test should be taken at least 24 hours later. If both these test results are negative, and you do not have a high temperature, you may end 		

	contaminated surfaces					<p>your self-isolation after the second negative test result. School will record and closely monitor all positive cases. School will inform the local authority and Public Health Warrington of all positive cases via the minimum data set.: https://www.smartsurvey.co.uk/s/wbcschoolsdataset/</p> <ul style="list-style-type: none"> Employers should call the Self-Isolation Service Hub on 020 3743 6715 as soon as they are made aware that any of their workers have tested positive so employees can access financial and contact tracing support if required. <i>Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</i> <i>Parents to be encouraged to take twice weekly LFT to help to identify positive cases within families.</i> <p>  3.2 School guidance for managdataset template to  3.5 Minimum </p> <p>  3.6 Managing a single positive case </p>		
Visitors do not adhere to social distancing measures	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from 	<i>Pupils Staff Visitors</i>	Visiting the school site is limited to essential staff only. All visitors must wash/sanitise hands on arrival to the school	6	L	<ol style="list-style-type: none"> <i>Encourage potential visitors to contact the schools remotely rather than visiting the school</i> <i>Limit the number of visitors at any one time</i> <i>Provide a specific time window for essential visits to school</i> 	6	L

<p>put in place</p>	<p>being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 		<p>site using station in main entrance. Correct recording of details is maintained for all visitors.</p>			<ol style="list-style-type: none"> 4. <i>All visitors are asked if they have experienced any of the covid-19 symptoms within the last 10 days and have their temperature taken prior to being admitted into the building.</i> 5. <i>Maintain a record of all visitors, including contact details</i> 6. <i>Visitors are required to wear a mask in the building</i> 		
<p>Delivery of inbound goods - ineffective infection control and increased risk of infection</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission 	<p><i>Pupils Staff</i></p>	<p>Deliveries are left at the entrance. Staff are able to wash hands and maintain hand hygiene throughout the day and when handling deliveries.</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> 1. <i>Ask deliveries to be left at the entrance</i> 2. <i>Introduce greater handwashing and handwashing facilities for workers handling goods and merchandise and providing hand sanitiser where this is not practical.</i> 3. <i>Restrict non-business deliveries, for example, personal deliveries to workers</i> 	<p>3</p>	<p>L</p>

	of COVID-19 virus from contact with contaminated surfaces							
Contractors and visitors to site	<ul style="list-style-type: none"> Risk from potential spread of infectious disease 	Employees, pupils, visitors, contractors, parents, members of the public	<p>Visitors to site are limited to essential persons only. All visitors will follow the Government's guidance and the school's strict hygiene and safety measures e.g. hand washing/sanitisation upon entry.</p> <p>Contractors must obtain permission before attending site.</p>	6	L	<ol style="list-style-type: none"> 1. <i>Visitors to site are limited to essential persons only.</i> 2. <i>All visitors will follow the Government's guidance and the school's strict hygiene and social distancing rules e.g. hand washing/sanitisation upon entry.</i> 3. <i>All visitors will be required to wear a mask upon entry to the school building</i> 4. <i>Contractors must obtain permission before attending site.</i> 5. <i>Contractors will wear appropriate PPE as determined by their employer.</i> 6. <i>Contractors will keep the time spent on site to a minimum and will make all efforts to only attend site to carry out work during periods of reduced occupation.</i> 7. <i>Alternative routes around or through the premises will be used as instructed by the school e.g. the school may usher the contractor through a fire escape door to access an adjacent room, rather than walking them through the school to reach their destination.</i> 	6	L
Reduced premises inspections, tests, servicing and maintenance	Increased risk of accidents or incidents resulting in injury, occupational disease, or a risk to health e.g. electrocution,	All building occupants	Current practices are in place to provide opportunity for checks to be completed by the site manager, or if where required external contractors	6	L	<ol style="list-style-type: none"> 1. <i>Premises management inspections, testing and servicing of plant, equipment, etc. are kept up-to-date for all parts of the building that remain in use e.g.:</i> <ul style="list-style-type: none"> - <i>Fire Checks: weekly fire alarm checks continue to be made and recorded for occupied parts of the building. The same principle applies to emergency lighting, fire extinguishers etc.</i> 	4	L

	fire, legionellosis, asbestosis				<ul style="list-style-type: none"> - <i>Asbestos inspections: undertaken on any areas of the building containing asbestos which remain open. If there is no prospect of areas containing asbestos being disturbed they will be safely left until the school fully reopens, at which point checks will be made as part of the reopening process.</i> - <i>Legionella/Water hygiene: weekly flushing regimes will continue; prior to undertaking the flushing regime, the domestic hot water plant will be switched on and fully operational to ensure water is stored above 60 °C for at least 1 hour prior to commencing the weekly flushing regime to sterilize the hot water system and reduce the proliferation of legionella bacteria.</i> <ol style="list-style-type: none"> 2. <i>Contractor servicing and maintenance: servicing, etc., will continue wherever possible (see section on Contractors and visitors to the premises). The schools property consultant will be contacted for advice prior to reopening areas of the school where it has not been possible to keep these up-to-date.</i> 3. <i>Testing of electrical items (PAT): PAT testing will continue where possible. If not possible, the school will put local controls in place e.g. by undertaking pre-use visual checks for signs or damage or scorching, removing any damaged or faulty equipment from use, switching off and unplugging all equipment after use etc.</i> 4. <i>Records of all testing and checks will be kept;</i> 5. <i>Records will also be kept of those areas that have not been checked and why e.g. due to building closure, reduced resource, etc. These areas will be fully checked before reopening.</i> 		
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<p>Cleaning - ineffective infection control and increased risk of infection</p>	<ul style="list-style-type: none"> • Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from contact with contaminated surfaces 	<p><i>Pupils Staff</i></p>	<p>Cleaners on site at the end of each day to provide thorough cleaning of the spaces used. Cleaning staff complete cyclical deep clean of all spaces. Purchase of appropriate resources to ensure continued access to required materials. Deep cleans provided to areas where pupil/adult displays symptoms of COVID-19. Doors are kept open where possible to limit use of door handles and provide ventilation.</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> 1. <i>Additional cleaning requirements and hours agreed see: COVID-19: cleaning of non-healthcare settings guidance.</i> 2. <i>Additional cleaning regime is in place throughout the day</i> 3. <i>Deep cleans of the building are put into place where there is a confirmed case of COVID-19</i> 4. <i>Frequently touched surfaces are cleaned frequently with detergents and bleach. RAs are in place for use of cleaning products, in line with COSHH/MSDS sheets. All necessary staff have received information on safe use.</i> 5. <i>Toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, are cleaned more regularly than normal or removed</i> 6. <i>Spaces are well ventilated using natural ventilation (opening windows) or ventilation units</i> 7. <i>CO2 monitors installed around school in all classrooms to highlight any poorly ventilated spaces.</i> 8. <i>Doors are propped open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation. This does not include fire doors – these will remain closed as advised by Cheshire Fire and Rescue, with a specific cleaning schedule in place for touch points.</i> 	<p>4</p>	<p>L</p>
<p>Emotional distress of pupils</p>	<ul style="list-style-type: none"> • Anxiety due to experiences during lockdown 	<p><i>Pupils</i></p>	<p>Recovery Curriculum and additional bespoke support as necessary in place to support pupils who experience anxiety as a result of lockdown.</p>	<p>6</p>	<p>L</p>	<ol style="list-style-type: none"> 1. <i>Teaching will be provided with appropriate support/resources to be able to respond to pupils' difficulties.</i> 2. <i>Most vulnerable classes to stay with the same teacher during 2021-22 in order to reduce anxiety.</i> 3. <i>Safeguarding Team will be available to support</i> 	<p>6</p>	<p>L</p>

						<p>4. SENCO will be available to support pupils and ensure pupils are able to access the appropriate services eg counselling, social workers, educational psychologists, bereavement counselling</p> <p>5. Appropriate additional support will be prioritised and provided for all pupils who require it.</p> <p>6. School will work closely with local services (such as health and the local authority) to ensure the appropriate services and support are in place</p>		
Emotional distress of staff	<ul style="list-style-type: none"> Anxiety due to experiences during lockdown Anxiety caused by increased rates of COVID in society 	<i>Staff</i>	<p>Regular staff meetings and briefings to review procedures, share concerns etc</p> <p>Support, coaching provided where necessary for emotional stress/anxiety</p> <p>HT and SLT are available at all times to discuss staff concerns.</p> <p>Leaflets and posters available in the staffroom detailing support available for staff.</p>	6	L	<p>1. PPA time provided can be taken at home</p> <p>2. Any staff required to teach year groups that are not within their normal age range will be given support from the relevant KS leader</p> <p>3. Posters to be displayed in staffroom to include support lines – stress, bereavement etc</p> <p>4. Staff receive regular well-being checks from SLT</p> <p>5. New staff to receive additional support from mentors</p>	6	L
Staff shortages due to unavailability of current staff	<ul style="list-style-type: none"> Inadequate supervision of pupils leading to potential spread of the virus. 	<i>Staff Pupils</i>	Staff ratios determined for each group	6	L	<p>1. HT/DHT will review staffing on a daily basis if staff call in sick and put into place appropriate plans to manage staff absence</p> <p>2. Staff to be offered twice weekly lateral flow tests in order to minimise the risk of transmission.</p>	6	L
Disruption to the quality of education	<ul style="list-style-type: none"> Pupils cannot continue their education due to school 	<i>Pupils</i>	School website is set up to be a learning platform which enables teachers to set work.	6	L	1. All staff now trained in and familiar with using Microsoft Teams to deliver live lessons and interventions.	6	L

<p>in the event of a localised lockdown being enforced.</p>	<p>being closed to all pupils with the exception of children of critical workers and vulnerable pupils.</p>		<p>All families have ClassDojo to enable communication with classteachers and work to be shared. All pupils set up on Microsoft Teams to enable live lessons to continue during a period of lockdown.</p>			<ol style="list-style-type: none"> 2. All families who were struggling to set up Microsoft Teams have been supported to set it up. 3. Devices have been gifted or loaned to families who require them. 4. School has a contingency plan to be used if blended learning or home learning needed to be implemented in order to continue the quality of education. 5. School has the capacity to deliver immediate remote education in the event of a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home. 		
<p>Risk of spread of the virus through pupils returning from abroad.</p>	<ul style="list-style-type: none"> • Risk of disruption to pupils' education caused by bubbles needing to isolate due to transmission from abroad. Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission 	<p><i>Pupils Staff Parentss</i></p>	<p>Regular contact with families to ensure school are fully informed of return to the UK dates so that quarantine guidance is fully adhered to. Staff will ensure that any pupil who has returned from abroad is provided with full remote education and does not enter the school site until quarantine period has been completed.</p>	<p>4</p>	<p>L</p>	<ol style="list-style-type: none"> 1. All families required to follow latest government guidance on quarantine rules upon return from abroad. https://www.gov.uk/guidance/how-to-quarantine-when-you-arrive-in-england 2. School to keep in close contact with families to ensure pupils are safe and do not feel at risk of emotional distress. 3. Remote education provided for pupils who need to isolate. 	<p>4</p>	<p>L</p>

	– hand to hand, hand to mouth, hand to body)							
Risk of disruption to pupils' education due to being unable to return from abroad.	<ul style="list-style-type: none"> Risk of pupils falling behind due to long periods of absence from school 	<i>Children</i>	School will continue to engage with families who are abroad. School will continue to emphasise the importance of regular school attendance.	4	L	<ol style="list-style-type: none"> School will work with the local authority to engage with families who are abroad to understand the child's circumstances and their plans to return. Families are encouraged to return where they are able to, emphasising the benefits of regular school attendance and reminding them that school attendance is mandatory. Remote education provided for pupils who need to isolate. 		
Risk of spread of the virus during and an educational visit off the school site.	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from contact with 	<i>Pupils Staff</i>	All Covid-secure guidelines followed during any educational visit. Full system of controls adhered to during the visit. Full risk assessment undertaken before visit takes place.	4	L	<ol style="list-style-type: none"> Any educational day visits must be conducted in line with relevant COVID-secure guidelines and regulations in place at that time. Full and thorough risk assessments in undertaken before visit takes place. Latest Government guidance on visiting indoor and outdoor venues followed. Health and safety guidance on educational visits will be strictly adhered to. 	4	L

	contaminated surfaces							
Risk of spread of the virus during a performance.	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to people with the virus (ie person to person transmission – hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from contact with contaminated surfaces 	<i>Pupils Staff Families</i>	Local transmission data used to determine whether a face to face event can go ahead. Option to stream via Teams if local transmission data is increasing. Full current system of controls in place.	6	L	<ol style="list-style-type: none"> Guidance for performing arts followed in the event of a live face to face performance https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts#sec-3-5 School's current full system of control measures in place Where possible, social distancing should be maintained between members of the audience who do not live together. Take steps to avoid audiences needing to raise their voices. Increased volume can increase transmission risk. Avoid or discourage audiences cheering, chanting and singing along. Where possible, do not play music or broadcasts (for example, during intervals), or lower the volume so that it does not make normal conversation difficult. Provide allocated seating where possible, and manage seating plans through ticketing systems or manually to ensure social distancing is maintained. If unallocated seating is provided, install seat separation or labelling seats which should not be used, or deploying staff to support the audience in adhering to social distanced seating. Put in place measures to ensure seating and other safety measures are being observed. This may include staff and ushers supervising the audience or doing regular checks, in 	4	L

						<p>particular before and at the end of each performance.</p> <p>7. Clearly designated positions from which site, premises or venue staff can provide advice or assistance to guests whilst maintaining social distance.</p> <p>8. Needs of audience members with disabilities will be considered. You should ensure that your facility is accessible (in line with your responsibilities under the Equality Act 2010) and that seating for people with disabilities and wheelchair users allows for social distancing, and support from carers. You should also consider how seating arrangements work with any other accessibility services you offer, such as access to captioning or audio description services.</p>		
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